

- Called to Order:** 4:00 p.m. by President Cindy Fine. **Note: Resulting action items are highlighted & bolded.**
- Board Attendees:** Trustees (Position): Tom Mosher (1), Doug Deaton\* (2), Dick Burkhardt (3), Nancy Avery (4), Quorum Present Luba Johnston (5), Cindy Fine (6), and Justin Bell (7).  
Minister: Todd Eklof (ex-officio)
- Guest(s):** Sue Stiritz, Jean Larson
- Agenda:** Approved with addition of scheduling next Exec Committee and BoT meetings, finance letter received just before this meeting, and appointment of Darl Vander Linden to Finance Team.
- Minutes:** Minutes of the July 2025 BoT meeting were approved as presented.
- Future Meetings:** D Deaton moved, and T Mosher seconded to hold an 9/17 Executive Meeting, 9/24 BoT Meeting, and 9/23 Board Retreat. The **motion passed** with 6 votes to approve.
- Next BoT Exec Committee Meeting:** September 17, 2025 4:00 p.m. (J Bell floating Trustee)
- Next BoT Meeting:** September 24, 2025 4:00 p.m.
- Board of Trustees Retreat:** September 23, 2025 10 a.m. – 2 p.m., location tbd
- Minister's Report:** T Eklof is back from his administrative sabbatical.
- President's Report:** C Fine reported the following:  
She and N Avery met with Rebecca to get a better handle on the church financial situation. As the transition to Quick Books Online settles down, this should improve greatly. T Mosher proposed that the BoT send Rebecca a thank you letter for all of her hard work.  
**Action: C fine and L Johnston will draft a letter to Rebecca.**  
N Avery added that she's drafting two letters related to finances: one to the congregation letting everyone know that more fundraisers are being planned and another to families of deceased church members, who made pledges they hadn't completed filling.
- Operations Team Report:** None, no meeting.
- Secretary Report:** L Johnston reported that she forwarded the approved June meeting minutes to Rebecca.
- Treasurer's Report:** D Burkhardt reported that he needs more time to review the finance numbers he'd just received and will get clarification for the September BoT meeting. N Avery said she'd hold off sending letters until the drafts have been thoroughly edited and the financial situation is clearer.  
T Mosher moved, and N Avery seconded that Darl Vander Linden be appointed to Finance Team assuming he agrees. The **motion passed** unanimously. **Action: N Avery will let Darl know.**  
T Mosher mentioned that Bill Morkel had previously been appointed to the Finance Team but wasn't actively engaged. **Action: T Mosher will clarify with Bill his status to determine if there is another open position to fill.**
- Team Reports:** Outside Income Enhancement: N Avery reported that several fundraising events are being planned.
- Unfinished Business:** None.
- New Business:** BoT Retreat: Potluck lunch 10 a.m. – 2 p.m. September 23 to get to know each other and discuss Policy Governance and priorities for the year, e.g. church finances, ministerial agreement review/renewal, strategic/visioning plans, etc.  
**Action: C Fine will work with T Eklof to identify a meeting location.**

**Not to be Forgotten:** Income is a top priority

Zoom Capabilities: J Bell reported the following:

1. The issue of sound cutting out during music has been solved.
2. There are some concerns about Zoom overloading with a large number of participants.

**Action: T Eklof will coordinate with Todd Minke about possibly opening up a church Zoom Room for services.**

Define Guidelines for the BoT Annual Report  
Ex-officio Trustee/Treasurer

**Member Input:** Sue Stiritz asked what sort of financial report church members should get during BoT meeting. D Burkhart and T Eklof said the BoT gets quarterly reports. T Eklof mentioned that historically the church had an on-site Treasurer that an Ex-officio Treasurer would greatly help.

Jean Larson encouraged that deceased member families should be contacted in person and agreed to review the letter being drafted.

**Adjournment:** 5:25 p.m.

**Attachments:** None.

Submitted by M Johnson, Recording Secretary from meeting video